

The Manager,
 DISHA DELPHI PUBLIC SCHOOL LADPURA KOTA RAJ
 DISHA DELPHI PUBLIC SCHOOL, SECTOR-A, R K PURAM
 RAJASTHAN,KOTA, 324005
 (M: 0744-2472267)

Subject :- EXTENSION OF PROVISIONAL AFFILIATION UP TO SENIOR SECONDARY LEVEL

Sir / Madam,

This is with reference to school application on the subject cited above. In this connection, I am directed to convey the approval of the Board for Extension of Provisional Affiliation as per details given below :-

Affiliation No used as User ID for both OASIS and LOC/Registration System	1730604
School No	10950
Affiliated for	Extension of Provisional Affiliation for Senior Secondary Level
Category	Extension of Affiliation
Period of affiliation	01.04.2026 to 31.03.2031
Application to be filled for further extension in the Year	2030

Sl. No.	The school is directed to ensure that :																
1	The total number of sections of the school from class I to XII shall be restricted to , out of which the school can run not more than sections in secondary classes i.e. in class IX and in class X and not more than sections in senior secondary classes i.e. in class XI and in class XII, subject to the condition that the school shall not run more than 1/4 and 1/3 of the total sections running in the school at any point in time at the secondary level and senior secondary level respectively. Any further increase of sections shall be subject to specific approval of the Board based on the request of the school as per Affiliation Bye Law, 2018 and availability of land and classrooms of size greater than 500 sq ft of dimension.																
2	The optimum number of students intake preferably shall be restricted as per the provisions of the Affiliation Bye Laws, 2018 as per the size of classrooms mentioned below: <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Dimension of Classrooms</th> <th>Number of Classrooms</th> <th>Maximum number of permissible students</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Greater than and equal to 500 sq ft.</td> <td>125</td> <td>40</td> </tr> <tr> <td>2</td> <td>Between 400-499 Sq ft.</td> <td>42</td> <td>35</td> </tr> <tr> <td>3</td> <td>Less than 400 Sq ft.</td> <td>19</td> <td>30</td> </tr> </tbody> </table>	Sl. No.	Dimension of Classrooms	Number of Classrooms	Maximum number of permissible students	1	Greater than and equal to 500 sq ft.	125	40	2	Between 400-499 Sq ft.	42	35	3	Less than 400 Sq ft.	19	30
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1	Greater than and equal to 500 sq ft.	125	40														
2	Between 400-499 Sq ft.	42	35														
3	Less than 400 Sq ft.	19	30														
3	The approval is based upon the documents /data/information uploaded by the school online. The Manager and Principal of the school shall be held responsible for its genuineness. In case of any document found to be fake/forged/fabricated/tampered, the application of the school is liable to be rejected and the school shall be liable for imposition of any of the penalties and necessary action will be initiated against the school as deemed fit, under clause 10.1.16 of Affiliation Bye Laws, 2018.																
4	The school shall follow all the provisions of Affiliation Bye-Laws- 2018, Examination Bye-Laws, Circulars, Guidelines, Instructions and other amendments issued from time to time by the Board.																

5	<p>The School shall possess following Valid Mandatory Documents at all times :</p> <ol style="list-style-type: none"> No Objection Certificate Recognition Certificate Land Certificate Fire Safety Certificate Building Safety Certificate Certificate of Registration of Society/Trust/Company Safe Drinking Water and Sanitary Condition Certificate 												
6	<p>The School shall also ensure the compliance with the Board's Bye-laws in respect of following facilities and infrastructure within 3 months and submit compliance on SARAS portal.</p> <table border="1" data-bbox="181 412 1225 1274"> <tr> <td data-bbox="181 412 220 607">1</td> <td data-bbox="220 412 1225 607">Boundary Wall: Concrete boundary wall of not less than 6 ft. height, enclosing the school campus/site. Composite boundary walls which are partly concrete and partly grill/mesh/barbed wire below 6 feet will not be acceptable. If fencing/grill is required, then the same should be over and above 6 feet height.</td> </tr> <tr> <td data-bbox="181 607 220 763">2</td> <td data-bbox="220 607 1225 763">Ramp with proper incline at the entrance(s) as well as Ramps/lifts for CWSN for access of upper floors, if required along with the separate toilets for CwSN, Boys and Girls as per the guidelines issued by the Board vide circular no. 11/2024 dated 09.08.2024.</td> </tr> <tr> <td data-bbox="181 763 220 920">3</td> <td data-bbox="220 763 1225 920">Appropriate laboratory duly equipped with proper infrastructure (Composite Science Lab, Mathematics Lab, Computer Lab) as per the SoP issued by the Board vide Circular no. CBSE/AFF-11/2022 dated 04.10.2022.</td> </tr> <tr> <td data-bbox="181 920 220 1077">4</td> <td data-bbox="220 920 1225 1077">Well stocked library with adequate reading area, age appropriate furniture to accommodate 50 students, ICT facilities and other required infrastructure as per the SoP issued by the Board vide Circular no. CBSE/AFF-11/2022 dated 04.10.2022.</td> </tr> <tr> <td data-bbox="181 1077 220 1189">5</td> <td data-bbox="220 1077 1225 1189">Well-developed indoor and outdoor sports facilities as per the SoP issued by the Board vide Circular no. CBSE/AFF-11/2022 dated 04.10.2022.</td> </tr> <tr> <td data-bbox="181 1189 220 1274">6</td> <td data-bbox="220 1189 1225 1274">Well-developed Digital Infrastructure (Circular No. CBSE/AFF-10/2023 dated 24.03.2023)</td> </tr> </table>	1	Boundary Wall: Concrete boundary wall of not less than 6 ft. height, enclosing the school campus/site. Composite boundary walls which are partly concrete and partly grill/mesh/barbed wire below 6 feet will not be acceptable. If fencing/grill is required, then the same should be over and above 6 feet height.	2	Ramp with proper incline at the entrance(s) as well as Ramps/lifts for CWSN for access of upper floors, if required along with the separate toilets for CwSN, Boys and Girls as per the guidelines issued by the Board vide circular no. 11/2024 dated 09.08.2024.	3	Appropriate laboratory duly equipped with proper infrastructure (Composite Science Lab, Mathematics Lab, Computer Lab) as per the SoP issued by the Board vide Circular no. CBSE/AFF-11/2022 dated 04.10.2022.	4	Well stocked library with adequate reading area, age appropriate furniture to accommodate 50 students, ICT facilities and other required infrastructure as per the SoP issued by the Board vide Circular no. CBSE/AFF-11/2022 dated 04.10.2022.	5	Well-developed indoor and outdoor sports facilities as per the SoP issued by the Board vide Circular no. CBSE/AFF-11/2022 dated 04.10.2022.	6	Well-developed Digital Infrastructure (Circular No. CBSE/AFF-10/2023 dated 24.03.2023)
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7	The School is required to apply online for extension of affiliation in the preceding academic session before its expiry along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.												
8	The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.												
9	The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.												
10	The school shall not remove the documents and videography links in the mandatory disclosure section of Its website.												
11	The School is directed to run at least 01 section each of bal-vatika I, II & III in accordance with established norms permitted vide Board's circular no. 12/2023 dated 24-03-2023 & 25/2023 dated 11-09-2023.												
12	The school shall conduct training of its teachers with concerned COE.												
13	The school is directed to ensure that all essential valid documents are available under the head Mandatory Public Disclosure (as per annexure– IX) on school's website at all time and the link of certificates should be remain functional.												

14	As per the recommendation of NEP, the school shall ensure the participation of its students in the Structured Assessment for Analyzing Learning(SAFAL), an exam conducted by the Board every year. This exam, designed to assess and enhance students' learning, is a valuable initiative for their holistic development, as per the guidelines issued by the Board vide circular no: Acad-49/2024 dated 26 June 2024.
15	The school will ensure the Holistic Progress Card (HPC) is used for the foundational stage according to the guidelines issued by the Board via notification no. CBSE/Director (Acad.-Assessment)/2023 dated 27.12.2023.
16	The school shall submit an undertaking to upload all requisite information regarding students, teachers, and infrastructure details available in the school on the UDISE and OASIS Portals. The registration of the students in classes IX/XI shall be conditional on the school providing complete information on the UDISE and OASIS Portals.
17	The school shall ensure that all teachers undergo at least 50 hours of Continuous Professional Development (CPD) every year, vide notification no. 16/2021 dated 24.09.2021, out of which 25 hours should be from concerned COE.
18	The school may make provision to establish rain water harvesting system in their school premises as per Board's circular no. CBSE/AFF./AC/RWH/2025 dated 24.03.2025.
Further, the school shall submit compliance on the following mentioned conditions within 03 months on the SARAS Portal from the date of the grant letter i.e. upto 22/08/2025. Failure to submit compliance within the stipulated time shall invite financial penalty of Rs. 50,000/- and appropriate action may be initiated as deemed fit.	
In case of partial acceptance of compliance, the school shall submit the remaining compliance's within further stipulated period of 03 months. In case of the failure of the school to submit the final compliance's, the Board may enhance the penalty amount and debar the school from filling up the Registration/LOC details of students of classes IX & X, as the case may be, in the next academic session i.e. 2027-28 .	

DEPUTY SECRETARY/JOINT SECRETARY/DIRECTOR (AFF.)

*This is an electronically generated document. It does not need any signature.
To verify the authenticity of the document , please visit
(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).*

Phone: 011-22520242 (Technical Query)
Phone: 011-22528257 (General Queries Reg. Affl.)
Fax: 011-22540655



E-Mail: cbse.aff@nic.in
Website: www.cbse.nic.in
Affiliation Website: www.cbseaff.nic.in

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 301

REGD./SPEED POST

No. CBSE/Aff./1730604(SL-00974-1415)/2014/678095

Dated: February-17-2014

The Manager,
Disha Delphi Public School,
Sector-A, R K Puram,
Ladpura, Kota,
Rajasthan-324005.

Subject: Fresh Composite Provisional Affiliation to the above said school - regarding.

Sir/Madam,

With reference to your online application dated 27.06.2013 on the subject cited above, I am directed to convey the sanction for **Composite Provisional Affiliation for Secondary School Examination** of the Board for a period of **three years w.e.f. 01.04.2014 to 31.03.2017.**

The above sanction is subject to fulfillment of following conditions:-

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school.
3. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT Govt. from time to time.
4. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time.
5. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under :-

	Campus area	Enrolment	No. of Sections (pre-primary to X)
(a)	1.0 acre	1250	02 in each class
(b)	1.5 acre	1875	03 in each class
(c)	2.0 acre	2500	04 in each class
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.		
(e)	Schools running on less than 01 acre campus shall restrict number of students as follows:-		
	Category	Area of land	No. of students
(i)	Secondary School	2000 sq. mtrs	600 upto Class X
(ii)	Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

6. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.
7. The school shall sponsor regularly its bonafide and eligible students in Board's class X Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.
8. The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye Laws and obtaining the prior approval of the Board.
9. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.

10. **Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.**
11. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
12. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
13. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required.
14. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
15. The school will provide Laboratories, Library and other facilities as per norms of the Board.
16. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
17. **The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.**
18. **The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the Persons with Disabilities Act -1995'.**
19. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
20. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
21. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
22. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
23. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
24. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
25. The affiliation Code Number allotted to your school is **1730604**. This may please be noted and quoted for any correspondence with the Board.
26. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
27. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of **Rs. 25,000/-** and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation.
28. The school will open CBSE pattern classes IX **w.e.f. 01.04.2014**. Accordingly, 1st Batch of class X of the school will be appeared at the Board's Examination to be held in the year **2016**.
29. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

(i)	Area of school campus	-	-	26314 Sq. mtrs.
(ii)	Total built up area	-	-	16468.5 Sq. mtrs.
(iii)	Area of play ground	-	-	7560 Sq. mtr.
(iv)	No. of class rooms	-	12	30'x20'
(v)	No. of labs			
	Physics	-	01	48'x34'
	Chemistry	-	01	48'x34'
	Biology	-	01	48'x34'
	Math	-	01	30'x20'
	Computer Science	-	01	56'x18'
	Composite Science	-	01	48'x34'
	Other rooms	-	10	30'x20'
(vi)	Size and number of books in the Library-Size			68'x48', No. of Books - 2153.

30. **Other conditions are as per Annexure 'A' enclosed.**

31. Special conditions to be complied within three months positively failing which the affiliation granted shall stand cancelled sou-moto:-

- a. The school is required to ensure payment of salary DA and other admissible allowances at par with the corresponding categories of employees working in the State/Central Govt. schools as per Affiliation Bye-laws and salary should be paid through bank transfer against single cheque issued in favour of the Bank for crediting salary to the respective bank account of staff members and proof be submitted in this regard. The school is also requested to furnish acquaintance roll for the last three months.
- b. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
- c. Every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
- d. Every institute will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
- e. The school is required to submit an affidavit in original regarding non-proprietary character of the school/Society duly sworn in before a First Class Magistrate by the President or the Secretary of the Society.
- f. It has been observed that in a few classes there is large enrolment making the class over crowded. It appears that school does not having adequate infrastructure. As per Affiliation Bye-laws of the Board the optimum strength of a section should not exceed more than 40 students.

Yours faithfully,

DEPUTY SECRETARY (AFF)

No. CBSE/Aff./ 1730604(SL-00974-1415)/2014

Copy to:-

1. The Principal, Disha Delphi Public School, Sector-A, R K Puram, Ladpura, Kota, **Rajasthan-324005**.
2. The PS to Director (IT), C.B.S.E, R.O., PS 1-2, Institutional Area, I.P. Extension, **Patparganj**, Delhi - 110092 alongwith the CD of the inspection of the school conducted by the Inspection Committee constituted by the Board.
3. The Regional Officer, CBSE, R.O., C.B.S.E, R.O., Todar Mal Marg, **Ajmer** - 305001, Rajasthan.
4. The Dy. Director, (Madhyamik) Madhyamik Shiksha, **Bikaner**, Rajasthan.
5. The Assistant Secretary (IT), AMC, Preet Vihar, Delhi.

DEPUTY SECRETARY (AFF)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

Affln.No. 1730604(SL-00974-1415)/2014

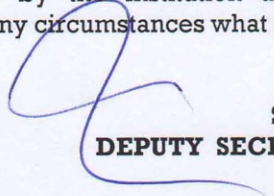
Other Conditions:

Conditions for which compliance to be submitted within three months of issue of sanction letter:-

1. Running starting of Class IX/X & XI/XII without prior Provisional Affiliation upto Secondary level/Sr. Secondary level from the Board would be unauthorized classes and school shall be responsible for the consequences arising out of it.
2. Non-submission of application for extension of provisional affiliation by 30th June of the year preceding to the year by which provisional affiliation granted, expires, would also attract violation of provisions of Affiliation Bye-laws.
3. School will not prepare any student/start any class for any other Board except CBSE from their CBSE affiliated school building/premises.
4. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
5. Pay & Allowances to staff should be revised time to time to bring it at par with that to State Government.
6. The service conditions be strictly followed as per State Education Act and Staff be given appointment/confirmation letters etc. accordingly.
7. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
8. The school shall maintain section teacher ratio at least 1:1.5 at each level i.e. Primary (I-V) Secondary (VI-X) and Sr. Secondary (XI-XII).
9. The school has to constitute a committee for protection of woman from sexual harassment at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaska and other State of Rajasthan and other delivered on 13.8.1997.
10. **Rs.../-.....** on account of annual fee for the **.../-.....** years may please be remitted.
11. The school shall maintain Reserve Fund in the joint names of t he Manager of the school concerned and the Secretary of the Board in the scheduled Bank to the extent indicated below:-

Upto	-	500	Students	Rs.60, 000/-
501	-	750	"	Rs.80, 000/-
751	-	1000	"	Rs.1, 00,000/-
Above	-	1000	"	Rs. 100/- per student round to nearest thousand.

The interest accruing out of the deposit of reserve fund made by the Institution at the time of affiliation/extension of affiliation be not withdrawn by the management under any circumstances what so ever.


Sd/-
DEPUTY SECRETARY (AFF)



CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)

"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, DELHI - 110 092

No. CBSE/Aff./SS-00997-1516 (1730604)/2015 / 923010
REGD./SPEED POST

Dated 26/08/2015

The Manager,
Disha Delphi Public School,
Sect-A, R. K. Puram, Ladpura, Kota,
Rajasthan-324005.

Sub: Request of the school for Upgradation to Senior Secondary level - regarding.

Sir/Madam,

With reference to your online application dated 28/06/2014 and subsequent inspection of the school, I am directed to convey sanction for provisional affiliation to the above said school for Senior Secondary School Certificate Examination for a period of three years w.e.f. 01.04.2015 to 31.03.2018 in the following subjects:-

Subjects: Hindi, Maths, Biology, Computer Science, Sociology, Accountancy, Business Studies, Economics, English, Chemistry, Physics, Micro Biology, and Political Science.

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X vide Circular No. 39/20-09-2009 dated 20.09.2009 in the school and will follow the CCE scheme at Secondary level as per the guidelines of the Board issued from time to time.
3. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT Govt. from time to time.
4. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
5. It will increase the number of equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

Campus area	Enrolment	No. of Sections (pre-primary to X)	No. of Sections at Sr. Secondary (XI & XII)
(a) 1.0 acre	1250	02 in each class	04 each in class XI and XII
(b) 1.5 acre	1875	03 in each class	04 each in class XI and XII
(c) 2.0 acre	2500	04 in each class	04 each in class XI and XII
(d)	School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.		
(e)	Schools running on less than 01 acre campus shall restrict number of students as follows:-		

Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	900 upto Class XII

7. The school will provide well equipped Library with all relevant reference books to the academic level of students and would keep at least 05 books per student subject to a minimum of 1500 books excluding text books.
8. The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
9. As per Affiliation Bye-laws the optimum strength of a section should not exceed more than 40 students.
10. School should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of 'internet always on' from any service provider to be ensured.
11. The section teacher ratio of 1:1.5 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
12. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
13. The school will strictly adhere with all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
14. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws.
15. 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominee in the School Managing Committee. Of these 2-3 may be Principal of KV/JNV.
16. The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
17. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
18. The Board would not allow any transfer of property/sale of school by one society/ Management/ Trust to another Society/Management/Trust through agreement/sale deed and the school shall not be closed down in the same premises. In case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
19. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of Rs. 25,000/- and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ Rs 10,000/- p.m. subject to maximum Rs 50,000/- will be charged for late execution of application.
20. The school will open CBSE pattern classes XI w.e.f. 01.04.2015. Accordingly, 1st Batch of class XII of the school will be appeared at the Board's Examination to be held in the year 2017.
21. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

(i)	Area of school campus	- 26314 sq. mtrs. (6.5 Acres)
(ii)	Total built up area	- 16468 sq. mtrs.
(iii)	Area of play ground	- 7560 sq. mtr.
(iv)	No. of class rooms	-92 (30x20 sq. ft.)
(v)	No. of labs	
(vi)	Composite Science Lab	-01 (30x20sq. ft.)
	Physics	-01 (30x20 sq. ft.)
	Chemistry	-01 (48x34 sq. ft.)
	Biology	-01 (29x22 sq. ft.)
	Maths	-01 (30x20 sq. ft.)
	Computer Science	-01 (56x18 sq. ft.)
(vii)	Size and number of books in the Library	01 (70X49) sq. feet), No. of Books 3693.



22. Special conditions to be complied within three months positively failing which the school is liable for action:-

- The school is required to restricted to maximum to 04 (four) sections in each classes from class XI to class XII with a number of 40 students per section.

23. Other conditions as per enclosed Annexure 'A'.


Yours faithfully,


ASSISTANT SECRETARY (AFF)

No. CBSI/Aff./SS-00997-1516 (1730604)/2015

Copy to:-

1. The Principal, Disha Delphi Public School, Sect-A, R. K. Puram, Ladpura, Kota, Rajasthan-324005.
2. The Regional Officer, Regional Office Cbse, Todar Mal Marg, Ajmer, Rajasthan - 305 030.
3. The Director (It), C.B.S.E, Preet Vihar, Delhi Alongwith The Cd Of The Inspection Of The School Conducted By The Inspection Committee Constituted By The Board.
4. The Assistant Secretary (It), Amc Unit, Cbse, Preet Vihar, Delhi.

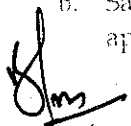

ASSISTANT SECRETARY (AFF)

CENTRAL BOARD OF SECONDARY EDUCATION
SHIKSHA KENDRA, 2, COMMUNITY CENTRE, PREET VIHAR, DELHI-110 092.

No. CBSE/Aff./ SS-00997-1516 (1730604)/2015


Provisions of Affiliation bye laws for adherence:-

1. Fees should normally be charged under the heads prescribed by the Department of Education of the State/U.T. for schools of different categories. **No capitation fee or voluntary donations** for gaining admission in the school or for any other purpose should be charged / collected in the name of the school and the school should not subject the child or his or her parents or guardians to any screening procedure i.a.w. rule no. 11.1, 2 & 3.
2. The school should not use the activities for **commercialization**:-
 - a) As per rule no. 19.1 (ii) It shall ensure that the school is run as a community service and not as a business and that commercialization does not take place in the school in any shape whatsoever.
 - b) As per rule no. 19.1 (ii)a Any franchisee school making payment on account of use of name, motto and logo of franchiser institution or any other non-academic activities would be termed as commercialization of institution and to provide an affidavit that the school/society has not entered into any such contract to use Name, logo, motto for consideration of fee.
3. Teachers are to be made educated regarding **corporal punishment** & should avoid any type of such involvement i.a.w. rule no. 44.1 (d & e).
4. School will not prepare any student/ start class for **any other Board** except CBSE from their CBSE affiliated school building/ premises.
5. **Admission to the school** is to be made restricted under rule 6.1 of Examination bye laws and rule 12 (i, ii & iii) of Affiliation bye laws.
6. The school has to constitute a committee for protection of woman from **sexual harassment** at the work place and to abide by the guidelines and norms prescribed by the Hon'ble Supreme Court of India in W.P. Criminal No.666-70 of 1992 Vishaskha and other State of Rajasthan and other delivered on 13.8.1997 mentioned under rule no. 10.9.
7. Each school affiliated/ to be affiliated with the Board shall frame **Service Rules** for its employees which will be as per Education Act of the state/U.T., if the Act makes adoption of the same obligatory, otherwise as per Service Rules given in Affiliation Bye Laws. Further, **Service contract** will be entered with each employee as per the provisions in the Education Act of the state/ U.T., or as given in Appendix III, if not obligatory as per the State Education Act.
8. **Pay and allowances** to staff should be revised time to time to bring it at par with that to State Government. Further, **Salary and service conditions** of staff should be provided i.a.w. rule no. 3.3 (v) and rule no. 10.2 as appended below:-
 - a. The school in India must pay salaries and admissible allowances to the staff not less than the corresponding categories of employees in the State Government schools or as per scales etc. prescribed by the Government of India." Further, the service conditions as per Rule 10 and Rules 24 to 49 of Affiliation Bye-Laws also be adhered to.
 - b. Salary should be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.



Contd..

9. Continuous sponsoring of students at board examination is to be made as per rule 13.12 (iv).
10. As per rule 13.12 (ii), no affiliated school shall endeavour to present the candidates who are not on its roll nor shall it present the candidates of its unaffiliated Branch/School to any of the Board's Examinations.
11. Running of classes of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not approved by the board. Strict action would be taken on defaulters.
12. As per rule no. 8.2 and 13.11, facilities for physically challenged student should be adequately provided and every school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'Persons with Disabilities Act 1995'.
13. Health, sanitation and fire safety should be adequately equipped i.a.w. rule no. 3.3 (vii), rule 8.5 and rule 23.11.
14. School infrastructure and teachers for examinations conducted by the board and evaluation of answer scripts should be made available as per rule no. 13.4.
15. As per rule no. 8.8 (iv & v), every affiliated school to develop their own website containing comprehensive information such as affiliation status, details of infrastructure, details of teachers, number of students, address-postal and e-mail, telephone nos. etc.
16. As per rule no. 3.3 h (vi), every school should organize at least one week training programme for teachers every year in association with any teachers training institute recognized by the State or Central Government or by any agency identified by the Board.
17. Every secondary and senior secondary school shall appoint a person on full time basis for performing the duties of a Health Wellness teacher as per rule 53.5.
18. Strict adherence to the provisions of Wild Life Protection Act while procuring plants and animals for the use in laboratories by the school must be made i.a.w. circular no 03 dated 21 May 2013.
19. As per rule 15.1 (d), the school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle classes as far as practicable or exercise extreme care while selecting books of private publishers. The content must be scrutiny to preclude any objectionable content that hurts the feelings of any class, community, gender, religious group in society. If found prescribed books having such content, the school will have to take responsibility of such content. Provided that the school would put a list of such books prescribed by it on its website with the written declaration duly signed by the Manager and the principal to the effect that they have gone through the contents of the books prescribed by the school and own the responsibility.
20. The school should keep a copy of Affiliation/ Examination Bye Laws for reference purpose and also advised to visit CBSE websites www.cbseaff.nic.in & www.cbse.nic.in for updates.


ASSISTANT SECRETARY (AFF)